



3 - 6 December • Shanghai

LABELEXPO ASIA 2019

www.labelexpo-asia.com

IMPORTANT DEADLINES CHECKLIST

PLEASE NOTE: Surcharges apply on many services so please ensure you order requirements as soon as possible and before the deadlines to avoid delay or extra costs

ORDER FORM	DEADLINE	✓ when completed
Hotels	ASAP	<input type="checkbox"/> notes:
Health & Safety Declaration * compulsory for ALL exhibitors	11 October	<input type="checkbox"/> notes:
Space Only Plans* compulsory for all Space Only exhibitors . Plan Submission Form	11 October	<input type="checkbox"/> notes:
Compulsory Insurance Requirements * compulsory for ALL exhibitors	18 November	<input type="checkbox"/> notes:
Audio Visual	1 November	<input type="checkbox"/> notes:
Cleaning & Waste Disposal (Space Only Stands)	1 November	<input type="checkbox"/> notes:
Compressed Air Note: Portable compressors are NOT permitted for safety reasons. The venue will prohibit the use of portable compressors. Please order your compressed air through ChanYeer using the form in Section 6 of the manual	1 November	<input type="checkbox"/> notes:
Electrics & Lighting	1 November	<input type="checkbox"/> notes:
Furniture	1 November	<input type="checkbox"/> notes:
Internet Access	1 November	<input type="checkbox"/> notes:
Nameboard * compulsory for all shell package stands	1 November	<input type="checkbox"/> notes:
Suspensions & Rigging	1 November	<input type="checkbox"/> notes:
Telecommunications/Internet	1 November	<input type="checkbox"/> notes:
Visa Application	1 November	<input type="checkbox"/> notes:
Lead Retrieval Rental Form	22 November	<input type="checkbox"/> notes:
Water & Waste	1 November	<input type="checkbox"/> notes:
Stand Personnel/ Translators	15 November	<input type="checkbox"/> notes:



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CONTACT US...

Organisers Address:

Tarsus Exhibitions & Publishing
Metro Building
1 Butterwick, Hammersmith, London, W6 8DL, UK
Tel: +44 (0) 20 8846 2700 Fax: +44 (0) 20 8846 2801

OPERATIONS & TECHNICAL MANAGEMENT:

Claire Comery	+44 (0) 20 8846 2706	ccomery@labelexpo.com
Pere Ramirez	+44 (0)20 8846 2930	pramirez@labelexpo.com

MARKETING/PRESS & MEDIA

UK

Tina Mandla	+ 44 (0) 20 8846 2826	tmandla@labelexpo.com
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CHINA

Jing Yu	+ 86 21 6439 7264	jyu@tarsus.co.uk
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EXHIBITION SALES & SPONSORSHIP:

UK

Jade Grace	+ 44 (0) 20 8846 2700	jgrace@labelexpo.com
Alexa Rode-Eagle	+ 44 (0) 20 8846 2753	arodehilbert@labelexpo.com
Sean de Villiers	+ 44 (0) 20 8846 2700	sdevilliers@labelexpo.com

CHINA

Kevin Liu	+ 86 21 6439 3501	kliu@tarsus.com
Tina Wang	+ 86 21 6439 3591	twang@tarsus.co.uk
Daniel Zhao	+ 86 21 6439 6269	dzhao@tarsus.co.uk

The address for the event is:

Labelexpo Asia 2019
Your company name/hall/stand number
Shanghai New International Expo Centre (SNIEC)
2345 Longyang Road, Pudong New Area
Shanghai 201204, P.R. China

Please do not arrange for deliveries to be sent directly to this address. All deliveries should be arranged via our official freight forwarding partners – see the shipping section for further information



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LIST OF CONTRACTORS

Audio Visual	ChanYeer Group (China) Co Ltd Room 303, Bld 1, Block A, Lane 707 Wuxing Rd, Pudong District, Shanghai 201204, P.R. China	☎: Email: Contact:	+86 21 6048 7372 tony.gu@chanyeer.com Tony Gu
Carpet	ChanYeer Group (China) Co Ltd Room 303, Bld 1, Block A, Lane 707 Wuxing Rd, Pudong District, Shanghai 201204, P.R. China	☎: Email: Contact:	+86 21 6048 7372 tony.gu@chanyeer.com Tony Gu
Cleaning	ChanYeer Group (China) Co Ltd Room 303, Bld 1, Block A, Lane 707 Wuxing Rd, Pudong District, Shanghai 201204, P.R. China	☎: Email: Contact:	+86 21 6048 7372 tony.gu@chanyeer.com Tony Gu
Compressed Air	ChanYeer Group (China) Co Ltd Room 303, Bld 1, Block A, Lane 707 Wuxing Rd, Pudong District, Shanghai 201204, P.R. China	☎: Email: Contact:	+86 21 6048 7372 tony.gu@chanyeer.com Tony Gu
Electrics	ChanYeer Group (China) Co Ltd Room 303, Bld 1, Block A, Lane 707 Wuxing Rd, Pudong District, Shanghai 201204, P.R. China	☎: Email: Contact:	+86 21 6048 7372 tony.gu@chanyeer.com Tony Gu
Furniture	ChanYeer Group (China) Co Ltd Room 303, Bld 1, Block A, Lane 707 Wuxing Rd, Pudong District, Shanghai 201204, P.R. China	☎: Email: Contact:	+86 21 6048 7372 tony.gu@chanyeer.com Tony Gu
Internet Access	ChanYeer Group (China) Co Ltd Room 303, Bld 1, Block A, Lane 707 Wuxing Rd, Pudong District, Shanghai 201204, P.R. China	☎: Email: Contact:	+86 21 6048 7372 tony.gu@chanyeer.com Tony Gu
Lifting/ Forwarding & Customs	EXPOTRANS WORLD HONG KONG OFFICE Room 706-707 7 th Floor Star House 3 Sailsbury Road, Tsimshatsui Hong Kong	☎: Fax: Email: Email: Contact:	+852 2730 1868 +852 2730 1878 andy.chan@expotransworld.com annie.wong@expotransworld.com Andy Chan/Annie Wong



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SHANGHAI OFFICE

Room 606-607, Office Tower B,
NECC, No. 181 Lai Gang Road,
Qing Pu District, Shanghai
200127, China

☎:

+86 21 5870 8717

Fax:

+86 21 5870 8719

Email:

james.wu@expotransworld.com
ivy.zhu@expotransworld.com
Frank.qian@expotransworld.com

Contact:

James Wu /Ivy Zhu/Frank Qian

GUANGZHOU OFFICE

Room 633, The Garden Tower
The Garden Hotel
#368 Huanshi Dong Lu
Guangzhou 510064, China

☎:

+86 20 8365 2984

Fax:

+ 86 20 8365 2654

Email:

marco.liu@expotransworld.com

Contact:

Marco Liu

BEIJING OFFICE

Room 1705, No 17 Building,
No 39 Jian Wai SOHO
East 3rd – Ring Road
Chao Yang District, Beijing
100022

☎:

+86 10 5869 5300

Fax:

+86 10 5869 0067

Email:

tony.li@expotransworld.com

Contact:

Tony Li

Shell Scheme & Space Only Design

ChanYeer Group (China) Co Ltd
Room 303, Bld 1, Block A, Lane 707
Wuxing Rd, Pudong District,
Shanghai 201204,
P.R. China

☎:

+86 21 6048 7372

Email:

tony.gu@chanyeer.com

Contact:

Tony Gu

Telecoms

ChanYeer Group (China) Co Ltd
Room 303, Bld 1, Block A, Lane 707
Wuxing Rd, Pudong District,
Shanghai 201204,
P.R. China

☎:

+86 21 6048 7372

Email:

tony.gu@chanyeer.com

Contact:

Tony Gu

Water & Waste

ChanYeer Group (China) Co Ltd
Room 303, Bld 1, Block A, Lane 707
Wuxing Rd, Pudong District,
Shanghai 201204,
P.R. China

☎:

+86 21 6048 7372

Email:

tony.gu@chanyeer.com

Contact:

Tony Gu